

# Debt Retirement Charge Exemption Form for Bulk-Metered Multi-Unit Residential Premises



## RETURN COMPLETED FORM TO:

**Mail:** Hydro One Networks Inc.  
Attn: Transmission & Distribution Settlements – TCT-06  
483 Bay Street  
Toronto, ON M5G 2P5

**Email:** BCC@HydroOne.com  
**Fax:** (416) 345-5957

Effective Jan. 1, 2016, all customers with a residential account are exempt from the Debt Retirement Charge (DRC). Customers with a general service account that provides electricity to one or more “eligible residential units” are also eligible for a DRC exemption of up to 1,500 kWh per eligible residential unit declared on the account. To qualify and receive the DRC exemption, you must return this completed form. **Forms received will be processed on a going forward basis and will not receive any retroactive adjustments.**

### Step One – Does your account qualify?

Your account qualifies if your property contains at least one eligible residential unit as defined in Subsection 1 (1) of Ontario Regulation 493/01:

“eligible residential unit” means a unit that,

- (a) is a self-contained set of rooms located in a building or structure
- (b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and
- (c) is used or intended for use as a residential premises

### Step Two – Fill in the form

If your account qualifies, please fill in the information below. If you have multiple accounts with Hydro One Networks Inc. that qualify then you must list each qualifying account on a separate DRC Exemption form available at [www.HydroOne.com/ServiceRequests](http://www.HydroOne.com/ServiceRequests) or by making copies of this form. If there is a change in the number of eligible residential units included in the account, you must promptly give notice to Hydro One by providing a revised form. If this form does not list the number of eligible residential units, one unit will be assumed. Be sure to provide all of the required information on the form, or processing delays may result.

*Note: Do not include units in your building or complex that are metered or billed separately on another account.*

Hydro One Account Number (12 digits)	Customer Name	Service Address	Number of Units		
			Total Units	Eligible Residential Units	Non-Residential Units
<i>SAMPLE: 200123456789</i>	<i>Baywood Condominium</i>	<i>123 Main Street, City</i>	<i>50</i>	<i>45</i>	<i>5</i>

The following individual has the authority to provide and certifies the accuracy of all the information provided on this form and any additional attachments. Please complete the applicable sections below.

<p><b>If Account Name is a Corporation</b> Insert Corporation’s Name: _____ Sign Here: _____ Name of Authorized Signing Officer: _____ Title: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete and that I have the authority to bind the Corporation. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>	<p><b>If Account Name is a Sole Proprietor</b> Name of Sole Proprietorship: _____ Name of Applicant: _____ Signature of Applicant: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>	<p><b>If Account Name is a Partnership</b> Name of Partnership: _____ Name of General Partner (if any): _____ Sign Here: _____ Name of Authorized Signing Officer: _____ Title: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete and that I have the authority to bind the Partnership. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>
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All information submitted in this process will be used by Hydro One Networks Inc. solely in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998* and regulatory instruments made thereunder, applicable Ontario Energy Board Codes and Rules and associated policies, standards and procedures and its distribution licence. All submitted information will be assigned the appropriate confidentiality level upon receipt. **Based on the information provided, we may change your account status to a General Service rate classification if more than four residential units are declared against one metered residential class service, which may potentially increase your total electricity charges.**