

ENERGY AND WATER REPORTING AND BENCHMARKING (EWRB) FOR LARGE BUILDINGS DATA REQUEST FORM

Since July 1, 2018, owners of large buildings with a gross floor area of 50,000 square feet or larger have been required to report their property's electricity consumption by the month for the previous calendar year to the Ministry of Energy, Northern Development and Mines pursuant to Ontario Regulation 506/18, which came into force on January 1, 2019, reintroducing EWRB into the Electricity Act, 2009. Additional information is available at <https://www.ontario.ca/laws/regulation/R18506>. Please email your completed/scanned form to: **CICR@HydroOne.com**. Please be sure to add "Request for Monthly Aggregated Electricity Consumption Data" to the subject line of the email.

Please Note:

1. If you are requesting data for more than one property, a separate request form will be required for each property.
2. Please note that requests may take up to six weeks to process from the receipt of your COMPLETED form. Requests received after May 15th may not be processed in time for you to meet the **July 1st** reporting deadline.
3. If you are a property manager, energy consultant or other third party requesting energy consumption data on behalf of a property owner, the owner must complete and sign the authorization section under Part A of this form in order to authorize Hydro One to release the data to you. Hydro One cannot process a request from a third party if that section is not completed and signed.
4. We can ensure we have captured ALL the electricity consumption at your prescribed property if you provide all of the electricity meter numbers for the electricity services in Part C.

PART A: Property Owner Information

The purpose of this section is to identify the person(s) or company that owns the property which the energy usage is being requested for. Please note that if you are requesting information for properties at different locations, you will have to submit a separate request form for each property.

Full legal name of the property owner (please print): _____

Full legal or corporate name: _____

Business name /operating as (if different from the legal/corporate name): _____

Phone Number: _____ Email address: _____

Street Address: _____ City: _____

Province/State: _____ Postal code: _____

To authorize a third party representative to make a request on your behalf, complete and sign the section below. As the property owner for the property identified in PART C, I hereby authorize the third party named in Part B to access my aggregated consumption data for the property described in Part C.

Signature of Property Owner:

X _____ Print Name: _____

Date: _____

PART B: Requestor's Information (If not the property owner)

The purpose of this section is to identify the person(s) requesting the energy consumption data if different from the owner.

If you are not the property owner, you are a: Property manager Energy Consultant

Other (Please specify) _____

Full Legal/corporate name: _____

Business name /operating as (if different from the legal/corporate name): _____

Phone Number: _____ Email address: _____

Street Address: _____ City: _____

Province/State: _____ Postal code: _____

PART C: Property Information*

***Mandatory**

The purpose of this section is to collect information on the property/building for which the energy consumption data is being requested. Remember, if you are requesting information for properties at different locations, you will have to submit a separate request form for each property.

Building / complex name (if applicable)*: _____

Property address*: _____ Postal code: _____

Does the property have multiple street addresses*: No Yes Please provide each address*:

Address 1: _____ Address 2: _____

Address 3: _____ Address 4: _____

EWRB #*: _____ Year electricity data is being requested for*: _____

MPAC assessment roll #: _____ MPAC property code #: _____

Number of structures *: _____ Year built: _____ Total square footage: _____

Number of residential units*: _____ Number of non-residential units*: _____

PART D: Declaration

By affixing my signature below:

I hereby certify to Hydro One on my own behalf and on behalf of the owner of the property (if I am not the owner) that:

- a) The information provided in this form is true, correct and complete;
- b) I am the legal owner of/I have obtained lawful authority from the legal owner of the large building specified in Part C of this form;
- c) I shall notify Hydro One immediately in writing if any of the information I provided in this form changes; and
- d) If I am signing on behalf of a corporation, limited partnership or partnership that I have the authority to bind the corporation, limited partnership or partnership.

I understand and acknowledge that Hydro One provides the requested data to me as is available through the existing metering infrastructure and based on the information that I have provided. I agree on my own behalf and on behalf of the owner of the property (if I am not the owner) not to hold Hydro One and its directors, officers, employees, contractors, agents and other representatives liable under any circumstances for any errors, omissions, or delays in respect of the requested data, including any liability, loss or damages, which may arise in contract, tort or otherwise.

Signature of requestor:

X: _____ Print name: _____

Date: _____

Optional Authorization please check box below and initial.

Yes, initials: [_____] I agree on my own behalf and on behalf of the owner of the property (if I am not the owner) and acknowledge that the requested data and all information submitted in this process may be used by Hydro One:

1. To understand needs and eligibility for and recommend products and services for prescribed properties;
2. To develop, enhance, market, provide and notify owners of prescribed properties about electricity products and services and programs sponsored by Hydro One; and
3. For the following conservation and demand management ("CDM") purposes:
 - (a) Marketing, introducing, administering and/or implementing programs and products;
 - (b) Carrying out studies or assessments to determine the feasibility or viability of a program, project, opportunity and/or product;
 - (c) Compiling and analyzing data regarding energy usage and energy efficiency opportunities, in ways that can encourage conservation;
 - (d) Tracking and monitoring participation levels and interest in programs and products.

EMAIL COMPLETED/SCANNED FORM TO:

CICR@HydroOne.com

Be sure to include "Request for Monthly Aggregated Electricity Consumption Data" in the subject line.